

APPLICATION FORM FOR TRANSFER CERTIFICATE

Date :

To,
The Principal,
St. Mary's Co-ed School,
Harda (M.P.) 461 331

Rev. Father,

Please furnish me with the leaving certificate of my child/ward. The necessary particulars are given below :-

1. Pupil's Name : Admission No. :
2. Mother's Name :
3. Father's/Guardian's Name :
4. Class in which the pupil last studied (In figures) : (In words) :
5. School/Board Annual Examination last taken with result (Pass/Repeat) :
6. Contact Number : i) ii)

Parent/Guardian

(Note : Kindly submit the photocopy of the Report Card along with the T.C. Form)

– :: Office Use Only :: –

7. Date of Birth (in Christian Era) according to Admission & Withdrawal Register :
8. Whether the Candidate belongs to Scheduled Caste/Scheduled Tribe/OBC :
9. Date of first admission in the school with class :
10. Total number of working days : 11. Total number of presence :
12. Month up to which the (Pupil has paid) School dues/paid :

Verified by

Principal